

Perry Hall High School

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Winter Arts & Crafts Fair Vendor Participation Terms & Conditions

December 5, 2021

The Perry Hall High School PTSA will host a Winter Arts & Crafts Fair on Sunday, December 5, 2021 from 11:00 AM to 3:00 PM. Advance reservations are required to participate in the Craft Show. Please note the following requirements, rules and regulations:

1. We reserve the right to refuse exhibition of any materials inappropriate for a PTSA/school-sponsored event. Baltimore County Public Schools regulations prohibit alcohol or tobacco on any school property or grounds.
2. No food products to be consumed on the premise are to be sold or given as samples.
3. Only handcrafted items may be sold. All items must be produced by artist/crafter and not mass merchandised. This does not include items sold by vendors such as Avon and Cookie Lee, which are pre-approved.
4. No flea market items! Any vendor exhibiting flea market items will be dismissed from the show. No buy/sell items!
5. The use of candles, votive candles, or any open flame is ABSOLUTELY NOT permitted. Open flame or electric cooking utensils, hot plates, griddles, etc. are not permitted.
6. All spaces are either small (6'x8' or 8'x6'), large (8'x10' or 10'x8') or xlarge (8'x14' or 14'x8'), with the longest side, in most cases, being the one on the aisle giving you maximum aisle exposure, however, you may reserve two side-by-side spaces. Please refer to the floor plan for the exact layout.
7. You must bring your own table, chairs and displays. A LIMITED number of 6' tables and chairs are available for use during the event for a fee and must be reserved and paid for in advance of the event.
8. Tents, EZ ups or similar structures are prohibited!
9. Booth assignment is on a first-come, first-serve basis.
10. Set-up begins at 8:45 AM on the day of the event. Vendors will receive instructions about where and when they may unload closer to the date of the event. Please be respectful of others and do not block entrances or ramps. Vendors are expected to follow ALL signage and commands given by the traffic coordinators. After you transport your items into the building, all vehicles must be moved to the far side of the parking lot.
11. If by 10:30 AM you have not shown up, we reserve the right to assign another crafter to your space. No refunds will be given.
12. All displays must be set up by 10:45 AM. All tables are to be attractively covered. No packing cartons are to be visible. You must maintain your display until 3:00 PM, unless you have totally sold out of items. No packing up until the show closes (3:00 PM).
13. All booth spaces will be clearly marked with painter's tape and must remain intact during the event. All displays, tables, chairs, merchandise, etc. must remain inside the assigned booth area.

14. Crafters are responsible for cleaning their space after the show and must be cleared from the premises by 4:00 PM. NO EXCEPTIONS!

15. If you need to cancel for any reason, we will attempt to fill your space once the show has sold out. If we are successful, we will refund your money AFTER the event. Cancellation notifications must be made directly to the Craft Fair Coordinator (craft.fair@phhsptsa.org) at least 48 hours before the day of the Craft Show.

16. Should Baltimore County Public Schools cancel activities, countywide or just at PHHS, scheduled for the day of the event, the Craft Fair will be canceled and registration fees refunded. This year, PHHS PTSA is partnering with a local business to offer an online Craft Fair marketplace that will open in November and continue throughout December. Any vendor that chooses to participate in the online craft marketplace after cancellation of the December 5 Craft Fair may apply a portion of their space reservation fee for the December 5 Craft Fair to the registration fee for the online marketplace and sell their products there. The remaining balance will be refunded to the vendor. All refunds, no matter if partial or the entire amount paid for a location at the December 5 Craft Fair, will be by check made payable to the vendor and mailed within two weeks of the cancellation announcement.

17. Failure to comply with the Terms and Conditions of this contract are grounds for dismissal from the event and may result in not being allowed to participate in future events.

18. PHHS PTSA reserves the right to refuse any application.

Please note: We are experienced and well organized. This is, however, a volunteer activity. We receive MANY e-mails regarding the Craft Fair. We will do our best to respond promptly, PLEASE DO NOT CALL THE SCHOOL. Preferred method of contact is e-mail. **If you have questions or need assistance, please contact the Craft Fair Coordinator at craft.fair@phhsptsa.org.**

Purchasing a space at Perry Hall High School PTSA's Winter Arts & Crafts Fair is presumed to be acceptance and agreement to the terms and conditions for participation without exception. The Vendor hereby releases, waives, discharges and covenants not to sue Free State PTA (the official PTA of Maryland), Perry Hall High School PTSA, its agents, volunteers, and officers from any and all liability, claims, demands, actions and causes of action arising out of or related to any loss, damage, or injury, including death, that may be sustained by the Vendor, or any of the property belonging to the Vendor whether caused by the negligence of the Vendor/Releaser, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted. Vendor acknowledges being fully aware of the risks involved and hazards connected with the PHHS Winter Arts & Crafts Fair and elects to voluntarily participate in said activity with full knowledge that said activity may be hazardous to themselves and their property. Vendor voluntarily assumes full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by themselves or any loss or damage to property owned by them, as a result of being engaged in such activity, whether caused by the negligence of Vendor/Releaser or otherwise.

Vendor further agrees to indemnify and hold harmless the Perry Hall High School PTSA, its agents, volunteers and officers from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to participation in said activity, whether caused by negligence of Vendor/Releaser or otherwise.

Vendor understands that the Perry Hall High School PTSA does not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, Vendor confirms they are aware that they should review their own insurance portfolio.

